

Name: Saint Mary's University Responsible Use of Alcohol Policy
Policy Number: 5-1003
Origin: Student Services
Approved: March 1984
Issuing Authority: Saint Mary's University Board of Governors
Responsibility: Senior Director, Student Services
Revision Date(s): 1989, Sept. 2006, March 2016
Effective Date: March 11, 2016

Preamble

- x The overall aim of this policy is to promote the health and safety of all members of the Saint Mary's University community by creating and maintaining a University environment which values, promotes and reinforces responsible use of alcohol. The University strives to create an environment in which those of legal age (19 years and older) who choose to drink do so safely and responsibly and those who choose not to drink do so without pressure and prejudice.
- x It is important to note that the policy recognizes that the appropriate use of alcohol

Conditions for Alcohol Use

Anyone under the age of nineteen (19) may not use alcohol at any time. This is in compliance with the Nova Scotia Liquor Control Act.

All members of the Saint Mary's University community, nineteen years (19) of age and older who choose to consume alcohol are expected to:

- x Consume in a responsible manner and take responsibility for their own behaviour
- x Respect the rights of others not to drink and not to be subject to possible harms from the actions of any individuals who are drinking
- x Act immediately to help intoxicated individuals requiring assistance

Good Samaritan protocol

Saint Mary's University is committed to creating a safe campus environment where someone will call for medical assistance when an individual experiences severe intoxication or serious injury after consuming alcohol or other drugs (AOD). These types of emergencies are potentially life-threatening and the University will work to reduce barriers to seeking assistance. It is with this objective in mind that the Saint Mary's University Alcohol Amnesty / Good Samaritan Protocol will:

- a) Eliminate disciplinary consequences for:
 - x Students affected by consumption of alcohol seeking or requiring assistance
 - x An individual or individuals providing assistance to the affected student(s) assuming the assisting individual(s) is/are not complicit in the violations under (c)
- b) Apply when the allegations under the Non-Academic Discipline System and other Saint Mary's University policies, rules, procedures, and guidelines involve:
 - x underage consumption of alcohol
 - x use of drugs
 - x disorderly conduct
- c) does not preclude disciplinary action regarding

Residences

While the University respects the rights of individuals to use their residences as a home, all individuals, including residents and their guests/visitors, whether directly affiliated with Saint Mary's or not, are expected to act responsibly with regard to the consumption of alcohol in University residences. All provincial laws under the Nova Scotia Liquor Control Act must be strictly observed. Individuals under nineteen (19) years of age may not consume alcohol at any time. All individuals are expected to respect and abide by the specifics of the Residence Alcohol Policy, which is detailed in the Residence Handbook.

All individuals are responsible and accountable for fostering and maintaining a safe, civilized, and respectful demeanor and environment while in residence. Individuals exhibiting disruptive behaviour associated with the use or misuse of alcohol are subject to outcomes detailed in the Student Discipline Code, the Residence Code of Conduct, and /or the Residence Agreement.

Compliance

Compliance with the Saint Mary's University Alcohol Policy will be subject to the laws and statutes of the Province of Nova Scotia, any applicable Municipal By-laws, all Collective Agreements, other employment terms and conditions, the Saint Mary's University Student Discipline Code as well as specific Saint Mary's University policies and procedures, any future best practices that may apply.

Violation of Policy

Non-compliance with these regulations by any winery/bars will result in:

- x The University suspending the purchase and sale of the firm's products for a period of time.

Non-compliance with these regulations by any student group, individual or organization on campus will result in:

- x Their privileges to use University facilities being suspended for a period of time.

Authority

The Nova Scotia Alcohol and Gaming Authority have granted Saint Mary's University a Special Premise License. All functions involving the sale or distribution of alcohol on campus shall be governed by the provisions of the Liquor Control Act and be subject to any restrictions contained in a Special Premise License.

The Senior Director of Student Services has been designated by the President as the official of the University responsible for:

- 1) Liaison with the Nova Scotia Alcohol Gaming Authority (AGA); Authorizing campus functions
- 2) Ensuring procedures are in place for compliance with provisions of the Liquor Control Act, the Special Premises License and University policies.

The University has designated the Student's Association as the primary distributor of alcohol on campus, subject to the compliance of the regulations set forth in this policy. The University has designated its caterer as secondary distributor of alcohol on campus subject to compliance with regulations set forth in this policy.

Saint Mary's University Alcohol Operations Committee

- 1) An Alcohol Operations Committee has been established under the authority of the University Board of Governors. The Chair

- 2) The Committee is responsible for recommending University policy related to the provision of alcohol services on campus.
- 3) The Committee advises the President of the University on implementation of policy related to the provision of alcohol services on campus.
- 4) The Committee shall, subject to the ultimate fiscal control of the Saint Mary's University Students Association (SMUSA) over Students' Association resources, advise management of the Alcohol Services Department on campus. This shall include advice on:
 - a) Rules and regulations necessary to facilitate observance of University alcohol policy;
 - b) Capital expenditures, operating expenses, and revenues;
 - c) Rights and privileges of members from each sector of the University community in regard to Alcohol Services;
 - d) Maintenance within the University's Alcohol Operations of an image commensurate with the University's primary role in the community as an institution of higher learning.
- 5) The Committee periodically reviews its own functions and advises the President of the University of any changes that appear to be necessary in order to fulfill its mandate.
- 6) The Committee shall be composed of the following:
 - x The Senior Director of Student Services as Chairperson
 - x a representative of the Alumni Association
 - x a representative of the Faculty
 - x Manager, Conference Services
 - x University Caterer
 - x General Manager, SMUSA
 - x Operations Manager, SMUSA
 - x Manager, University Security
 - x President, SMUSA
- 7) Committee's deliberations and meetings shall be conducted in accordance with Robert's Rule of Order.

Appendix A

Sponsorship of Events

Permits

This policy applies to all campus functions held in public areas and at which alcohol is consumed and to all campus functions at which alcohol is sold. All such functions must be sponsored by an organization, club, society, or individual recognized by the University and/or Students' Association. The sponsor or sponsors of each function must apply for a permit through Conference Services.

The issuing of permits for functions at which alcohol is served and/or consumed is governed by the University Special Premises License, issued by the AGA under the Liquor Control Act and Regulations. The license states the times and campus locations at which alcohol functions can be held, and specifies other terms and conditions for the holding of alcohol functions. Functions can be held at other times and/or a location, if a Special Occasions License is obtained from the AGA. Permission to apply to the AGA for a Special Occasions License must be obtained from the Senior Director of Student Services in advance.

Provision of Service

Saint Mary's University groups or individuals sponsoring functions on campus shall request service through the Liquor Service Department.

Groups or individuals sponsoring functions involving the dispensing of alcohol shall request service by:

- 1.

1. Facility bookings, bar, food and security arrangements must be made at least one week in advance of the function with the Conference Office.
2. Admission to events will be limited to the authorized number of persons as established by the occupancy load of the facility (see attached list). Alcohol functions can be held only in authorized rooms (see attached list).
3. Bartenders normally are not to serve more than two drinks per customer at a time. Bartenders have the authority to refuse service to any person who is intoxicated, unruly or a nuisance. Ticket sales may limit the number of tickets sold depending on the time and function.
4. It is expected that all persons will have vacated the facility within one half hour after the close of the bar.
5.
 - a. All alcohol served and /or consumed at licensed events must be purchased through the Nova Scotia Liquor Commission and recognized retailers (i.e. Bishops Cellar, etc.) under the authority of the University's Special Premises license or under the authority of a Special Occasions License, where such a license has been granted. No other alcohol may be brought into or consumed at any function covered by this policy. Therefore, alcohol purchased by non-authorized individuals or groups at local liquor stores or donated by a manufacturer's representative cannot be sold or consumed at any function on campus.
 - b. Functions involving the dispensing of alcohol on Sunday are not normally permitted. Exceptions may be granted by the AGA. Requests for such permission must be made to the Senior Director of Student Services two weeks in advance of the function.
6. All food service must be arranged with the University caterer.
7. Persons under the age of nineteen (19) shall generally not be permitted to attend any function involving the dispensing of alcohol. Exceptions to this are as follows:
 - a. The function is operating a wet/dry policy (where any Saint Mary's University student under nineteen (19) years of age is not permitted to buy or consume alcohol).
 - b. Persons under the age of nineteen (19) are permitted to attend a function which is deemed a non-drinking event such as banquets, dinners and receptions. They are not permitted to buy or drink alcohol at these functions.
 - c. Underage Saint Mary's University students only or the child of a Saint Mary's University student or employee will have access to the Pub on Monday, Tuesday, Wednesday, Thursday and Friday. Access hours are from 11:30 am – 7pm, Monday, Tuesday, Wednesday and Friday; and 11:30 am – 9pm on

Appendix B

Educational Programming

Programming efforts will be designed to promote and maintain the health and safety of Saint Mary's community members and to offer alternatives to alcohol use/abuse. The aim of all programs will be to promote responsible alcohol use and attempt to minimize some of the risk behaviors of use and overuse of alcohol. Some of the behaviors include: drinking to intoxication, drinking and driving and drinking which interferes with academic

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- x Bystander Intervention Training

Faculty/Staff

Practices to be initiated

- x Educate campus community about EAP and ensure it includes support for dealing with problem drinking.

Tertiary Prevention

- x The University is committed to providing support for education and intervention strategies for individuals, students, faculty and staff who have an alcohol problem.
- x The University will be supportive of any individual who undergoes treatment and rehabilitation through available community services.

Appendix C

As a rule, consumer demand will determine the specific brands of alcohol available for