



The JOHSC committee met in January. Valerie Wadman advised that she has been in contact with SAS and has been set up in Brightspace. Currently, she is working on the Intro to OHS Program.

**Action: Ongoing**

#### **4.0 Injury and Incident Reports**

December and January reports were reviewed.

#### **5.0 Workplace Inspection/Hazard Identification**

Valerie advised the committee that the workplace inspections were sent out the end of January. Forms will need to be sent to Patrick Farmer.

**Action: Ongoing.**

Fire Drill report - **Ongoing**

#### **Hazard Identification**

#### **6.0 New Business**

**First Aid** Valerie has asked the committee members to discuss any First Aid training that may be required for their Departments. Please report back at the March Meeting.

**NAOSH** NAOSH week will be done virtually this year. Valerie has asked committee members if they have any suggestions for guest speakers.

**WHIMS (SDS)** Valerie has asked committee members see if they are using any chemical products within their departments that may require updated SDS sheets. Report back at the March meeting,

#### **7.0 Date and Time of Next Meeting**

The 2021 Administrative Units Safety Sub-committee meetings will take place on the third Thursday of each month, at 10:30 am, in the Facilities Management Boardroom, as follows:

March 18 <sup>th</sup> , 2021	April 15 <sup>th</sup> , 2021	May 20 <sup>th</sup> , 2021	June 17 <sup>th</sup> , 2021
September 16 <sup>th</sup> , 2021	October 21 <sup>st</sup> , 2021		
November 18 <sup>th</sup> , 2021	December 16 <sup>th</sup> , 2021		

## 8.0 Adjournment

The meeting was adjourned at 11:30 am.

### Calendar

<b>Review Month</b>	<b>Agenda Item</b>	<b>Action</b>
January	Safe Work Practices	Review Requirements
February	First Aid NAOSH Week	Review/update First Aid Requirements Discuss events for NAOSH Week
March	Annual Report	Discuss Committee Feedback
April	Hazard ID	Review Checklist
May		
June		
September	Terms of Reference Review Membership	Annual Review
October	WHMIS Training Review OHS Policy	Determine if training is sufficient Review Policy