

Aus-Sub Committee Meeting

Action: Ongoing. Pat to discuss details at December meeting.

First Aid Training:

Valerie provided an update on reaching out to a few people, and that the first aid program is hopefully going to be changed. The emergency first aid training is too expensive and takes up too much time. Additionally, she is trying to figure out the regulations. There is a concern about emergency first aid and people providing first aid they are not prepared for.

Kevin added that security typically deals with medical emergencies and that he has trained personnel. Their training is considered higher-level course and training is equal to that of a first responder. Kevin wants to continue maintaining this level of qualification to these employees moving forward.

Action: Ongoing

Annual Report

Valerie suggests employee representation should be involved in more AUS-Sub Committee meetings, as opposed to all admin staff attending. Valerie suggests an admin attendee be accompanied by an employee if possible.

Action: Put on hold for January, might hold meetings in-person. Defer until then.

3.0 Review of information from JOHSC and Monthly Updates

JOHSC Committee Documentation

Valerie Wadman

6.0 New Business

No new business for December.

7.0 Date and Time of Next Meeting

Action: Kristen will book future meetings for every third Thursday of the month. Should we hold these in-person or continue via Teams in January if cases continue to rise?

8.0 Adjournment

The meeting was adjourned at 2:35pm.

Calendar

Review Month	Agenda Item	Action
January	Safe Work Practices	Review Requirements
February	First Aid NAOSH Week	Review/update First Aid Requirements Discuss events for NAOSH Week
March	Annual Report	Discuss Committee Feedback
April	Hazard ID & Inspections	Review Checklist
May		
June		
September	Terms of Reference Review Membership	Annual Review
October	WHMIS Training Review OHS Policy	Determine if training is sufficient Review Policy
November	Staff Training Report on Annual Fire Drills	Review types/requirements for staff training